



Title: Ireland Senior Men's National Team Manager

Appointment Details

- **THIS IS NOT A SALARIED POSITION**
- Volunteer status with agreed expenses
- The manager must live in Ireland
- Available to attend camps in Ireland and abroad
- Offered on a fixed term basis 01/3/17 – 31/6/17
- Review will take place after this date
- Responsible to: IOHA Senior Men's National Team Coach and the IOHA Board.

Key Responsibilities:

- ✓ Operational management-Supported by the IOHA Office
- ✓ Ensure clear and efficient communication of arrangements to all key personnel internally and externally
- ✓ Efficiently manage all arrangements and attend all selection and training camps, tours and matches both in Ireland and abroad.
- ✓ Efficient management of all kit and resources
- ✓ Act as a liaison between the coach, team and tournament organisers and attend all technical meetings during tournament participation.
- ✓ Adjudicate any problems that may arise amongst team members, the coach and support staff during camps and competitions
- ✓ Ensure reporting procedures are completed at the end of each camp
- ✓ Regularly liaise with the IOHA office.
 - ✓ Follow the IOHA International Squads' Reporting Procedures

Application Process

Stage 1 - Closing date for applications: 22/2/17

Stage 2 – Interview, dates to be confirmed. Dublin.

Potential candidates, who wish to find out more information about the post, contact the IOHA office. Email ioha@olympichandball.org or call 01-6251165

Please email the completed application letter including relevant experience to ioha@olympichandball.org.

Personal Profile:

The personal profile is a picture of the skills, knowledge and experience needed to carry out the job. It has been used to prepare the job description and will be used in the short listing and interview process. Candidates are advised to carefully consider the qualities and skills below when applying for the post.

Key: E = Essential; D = Desirable; A = Application; I = Interview		
Qualifications and Professional Experience from the following		
Sports team management; coaching; logistic management etc	D	A/I
A secure understanding of the needs of elite performance handball players and coaches.	D	A/I
Proven track record managing teams in an International Handball environment.	D	A/I
Experience as an elite handball player	D	A/I
Experienced and effective in people management	D	A/I
Can prioritise	E	A/I
Demonstrable ability to plan logistics for short, medium and long term targets	E	A/I
Has experience in Selection, retention and player release procedures	D	A/I
Has/will attended Child Safeguarding and 1st Aid courses	E	A/I
Is capable of instilling discipline, is decisive and willing to take full responsibility for group behaviour	E	I
Ability to work effectively with colleagues both within Handball and other organisations.	E	I
Able to encourage creativity and contribution from others.	D	A
Committed to CPD and organisational improvement.	D	A
Shows integrity and is fair, equitable and ethical in approach. Protects confidential information,	E	I
Additional		
Knowledge of key partners: IOHA, EHF, Local authorities, Educational authorities, Irish Sports Council, Olympic Council etc.	D	A/I
Willing to work irregular hours and travel extensively both within the Ireland and overseas, with overnight stays and weekend work.	E	I