

IOHA Board Member Role Description

Independent Director (Finance)



Type of role: Independent Director (Finance)

Responsible to: Chair and Board of Directors of the company

As an independent Director, the applicant should not hold any paid role in the Irish Olympic Handball Association.

About the Irish Olympic Handball Association

The Irish Olympic Handball Association ('IOHA') is the governing body for handball on the Island of Ireland. The Irish Olympic Handball Association is responsible for the grassroots development of the sport, as well as national league and cup competitions. It is responsible for the development of national teams at all age groups, as well as developing coaches and referees.

Fiduciary Duties

- To act as a Director of the Irish Olympic Handball Association Limited in the best interests of the company, with honesty and in good faith towards its members, employees, principal funding partners, sponsors and of the communities within which the IOHA operates
- To use such personal and professional skills together with such contacts, experience and judgement as s/he may possess with integrity and independence to optimise both the short-term and the long-term performance of the IOHA
- To play a full part in enabling the Board to arrive at balanced and objective decisions in the performance of its agreed role and functions, in line with the IOHA Articles of Association
- To ensure that the objectives of the company, as agreed by the Board, are fully, promptly and properly conducted
- To act in the way s/he considers, in good faith, would be most likely to promote the success of the company for the benefit of its members as a whole

Functions

The key functions of the Independent Director (Finance) are:

- To act as the Board Member with specific responsibility for the oversight of the Finance Business Area for the IOHA, including:
 - forward financial planning
 - implementation of business and financial control systems
 - risk management
 - statutory financial reporting.

- To assist the Chairman and Board to recruit and appoint appropriately qualified members and persons, both from within and outside the sport (including recommending appropriate service providers and audit firms to the IOHA Board and AGM), to support the business and financial management for the IOHA
- To work with colleagues to undertake any specific project agreed by the IOHA Board to support aspects of business and financial management for the IOHA
- To report to the IOHA Board on progress and any other issues which may arise within the portfolio.
- To represent the IOHA at relevant meetings, conferences and/or other events, as may arise from time to time

Person Specification

Applicants for the role of **Independent Director (Finance)** on the Board of the IOHA should meet the following personal specifications

Required key skills, experience and qualifications:

- Professional experience in financial management
- Recent experience as a director, trustee or committee member in a commercial, voluntary or public sector context
- Significant experience of operating at a senior level in a strategic capacity
- Ability in team working and relationship management
- Ability to build and maintain strong, transparent relationships with key stakeholders
- Ability to support, challenge and work collaboratively with the Chair, Operations Director and Board Members

Desirable skills, experience and qualifications:

- Qualified accountant
- Working knowledge of sport
- Experience of speaking in public.

Required behavioral competencies and qualities:

- Strategic perspective, vision and ability to work positively within a team
- Drive and commitment and the ability to demonstrate this to others
- Strong interpersonal, communication and negotiation skills and the ability to develop effective, sustainable partnerships
- Selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- Commitment to the sport and the organisation
- Strong intellect and analytical ability
- Innovative thinker and ability to focus on the issues to be dealt with
- Dynamism, enthusiasm and energy
- Resilience and ability to make things happen
- Willingness to devote the necessary time and effort
- Willingness to be an ambassador for the organisation and the sport
- Willingness to adhere to the IOHA Board Code of Conduct and IOHA policies.

- “The Irish Olympic Handball Association is an equal opportunities employer. We welcome applications from all suitably qualified persons. **However, as women are currently under-represented in our committees, we would particularly welcome applications from females.** All appointments will be made on the basis of merit.”
- Applications (including CV’s) can be emailed to the Secretary of the Board of the Irish Olympic Handball Association, Mr. Michael Moloney michaelmoloney@olympichandball.org no later than Friday, March 17th.